



# HOUSE OF GRADUATES

▶ **DBN:** 110 Umhlanga Rocks Drive, Durban North

▶ **PTA:** Brooklyn Court, 361 Veale Street, Nieuw Muckleneuk

▶ **CPT:** Unit 7A Nobel Park Shopping Centre, Avondstil

▶ **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00

▶ **WHATSAPP:** 072 705 2824

▶ **NATIONAL CALL CENTRE:** 086 111 1455

✉ [call@houseofgraduates.co.za](mailto:call@houseofgraduates.co.za)

## REGENT BUSINESS SCHOOL

### ORDER FORM FOR GRADUATION ATTIRE: GAUTENG 2025

Dear Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **ONLY OFFICIAL SUPPLIER** of graduation attire on your special day.

Carefully read all the information provided on this order form.

#### STEP 1

• Print this order form and complete the personal details section below. We require this **printed** copy when you collect of your graduation attire.

#### STEP 2

• You **MUST** pay your hire or purchase fee **BEFORE YOUR GRADUATION** via

• EFT, or

• FNB ATM deposit. **DO NOT** make payment inside the bank at the teller.

• Our banking details are on the next page of this form.

• To cater for late bookings payment will also be accepted at the graduation venue, from 3 hours before the start of the ceremony.

#### STEP 3

• Print your proof of payment. We require your **printed** payment confirmation when you collect your graduation attire.

#### STEP 4

• When collecting please have your **printed** order form and payment confirmation with you. Refer to page 2 of this order form for more information.

• If **HIRING**, we require R300 in cash as a security deposit upon collection. This R300 will be refunded to you upon return. Alternatively, your original ID or drivers license can be used as "security". You must return your attire immediately after the ceremony, on the same day.

• If **PURCHASING** simply present your printed order form and payment confirmation on collection.

Please note our new **Pretoria** address- **Brooklyn Court, 361 Veale Street, Nieuw Muckleneuk**

**NB: HOUSE OF GRADUATES IS THE ONLY OFFICIAL SUPPLIER**

**YOU WILL FIND US INSIDE THE GRADUATION VENUE, NEVER ON THE STREET OUTSIDE THE VENUE**

## PRICING:

DESCRIPTION	HIRE PRICE	PURCHASE PRICE
<b>CERTIFICATE OUTFIT:</b> Gown & Neckband	<b>R270</b>	<b>R1,260</b>
- Gown Only	R110	R960
- Neckband Only	R200	R300
<b>DIPLOMA OUTFIT:</b> Gown & Neckband	<b>R280</b>	<b>R1,290</b>
- Gown Only	R110	R960
- Neckband Only	R200	R330
<b>ADV DIPLOMA &amp; DEGREE OUTFIT:</b> Gown, Neckband & Cap	<b>R300</b>	<b>R1,790</b>
- Gown Only	R110	R960
- Neckband Only	R230	R480
- Cap Only	R120	R350
<b>HONOURS &amp; POST GRAD OUTFIT:</b> Gown, Neckband & Cap	<b>R300</b>	<b>R1,840</b>
- Gown Only	R110	R960
- Neckband Only	R240	R530
- Cap Only	R120	R350
<b>MASTERS OUTFIT:</b> Gown, Neckband & Cap	<b>R350</b>	<b>R1,890</b>
- Gown Only	R110	R960
- Neckband Only	R280	R580
- Cap Only	R120	R350
<b>PHD OUTFIT:</b> Gown, Neckband & Cap	<b>R380</b>	<b>R5,380</b>
- Gown Only	R200	R3,100
- Neckband Only	R350	R1,080
- Cap Only	R220	R1,200

## OUR BANKING DETAILS:

- If hiring, only pay your hire fee. **DO NOT** pay the R300 security into our account.

Bank: FNB | Account Holder: House of Grads | Account No: 621 299 777 68

Payment Reference: RBS + Your Date of Birth

You must have your **printed** payment confirmation with you when collecting. If not, you will be required to pay again.

## COLLECTION FOR HIRE & PURCHASE:

Easy, Flexible & Stress-Free! We want your graduation day to be unforgettable and that starts with collecting your attire easily and on time! Here's how:

- Hired & Purchased Attire:**

Option 1: Collect from House of Graduates

- Location: Brooklyn Court, 361 Veale Street, Nieuw Muckleneuk, Pretoria
- Dates: Wednesday, 24 September – Saturday, 27 September
- Time: 09h00 – 15h00

Option 2: Collect from REGENT Business School's Graduation Fair

- Date: Monday, 29 September
- Time: 09h00 – 15h00

- Venue Collection:** For those travelling or running late, attire can be collected at the venue from 3 hours before the ceremony starts.

**IF HIRING**  
PLEASE ENSURE YOU HAVE  
THE FOLLOWING IN HAND:

1  **ORDER FORM**

2  **PROOF OF PAYMENT**

3  **R300 CASH (REFUNDABLE AFTER GRADUATION)** **OR YOUR ID or DRIVERS LICENSE (COLLECT AFTER GRADUATION)**

**IF PURCHASING**  
PLEASE ENSURE YOU HAVE  
THE FOLLOWING IN HAND:

1  **ORDER FORM**

2  **PROOF OF PAYMENT**

NB: We stock all sizes and will assist with fitting when you collect your graduation attire.

**RETURN PROCESS WHEN HIRING:**

- Hired attire must be returned, at the graduation venue, immediately after the ceremony. If not, a late return fee of R100 per day will be levied.

**POSTAGE SERVICE: ONLY AVAILABLE WHEN PURCHASING:**

- A door-to-door courier service, within South Africa, is available for R350 when purchasing graduation attire.
- The sale price and postage fee must be paid via EFT or FNB ATM deposit.
- Your payment confirmation, a CLEAR copy of your ID/ driver's license, your height measure from head to toe, and this completed order form are required before dispatch. These documents must be emailed to [dispatch@houseofgraduates.co.za](mailto:dispatch@houseofgraduates.co.za) at least **14 days before your graduation ceremony.**
- Should you require international courier/ delivery to an address outside South Africa, please email [dispatch@houseofgraduates.co.za](mailto:dispatch@houseofgraduates.co.za) for a quotation.

**YOUR PERSONAL DETAILS:**

Full Name: \_\_\_\_\_

Cell Number 

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Email: \_\_\_\_\_

Daytime Physical Address: \_\_\_\_\_

Level of Study? E.g. Certificate, Diploma or Degree: \_\_\_\_\_

Name of Completed Course? \_\_\_\_\_

Time of Graduation: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

**TERMS & CONDITIONS FOR HIRE:**

A late return fee of R100 per day will be levied if the attire is not returned to House of Graduates, at the graduation venue, immediately after the ceremony. In the event of damage, the hirer will be compelled to pay House of Graduates the full retail price as shown on this pricelist. Should hired attire not be returned, a R2,000 recovery fee will be charged.

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\*Signature, to acknowledge and accept the above T's & C's