



# HOUSE OF GRADUATES

WITS, Effective  
13/02/2025

▶ **DBN:** 110 Umhlanga Rocks Drive, Durban North      ▶ **PTA:** 1166 Francis Baard Street, Hatfield, Pretoria

▶ **CPT:** Unit 7A Nobel Park Shopping Centre, Avondstil

▶ **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00      ▶ **WHATSAPP:** 072 705 2824

▶ **NATIONAL CALL CENTRE:** 031 301 8015

✉ [wits@houseofgraduates.co.za](mailto:wits@houseofgraduates.co.za)

## UNIVERSITY OF THE WITWATERSRAND

### ORDER FORM FOR GRADUATION ATTIRE: 2025

Dear Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **OFFICIAL PROVIDER** of graduation attire on this memorable occasion.

Please note graduates must wear WITS's official graduation attire. Your graduation hoods and faculty colours will be checked before you enter the ceremony.

#### HIRE PROCESS & PURCHASING PROCESS:

##### STEP 1

•Print this order form and complete the personal details section below. We require this hard copy upon collection of your graduation attire.

##### STEP 2

- Pay your hire or purchase fee **BEFORE** your graduation via EFT or ATM deposit. Our banking details are on the next page.
- To cater for late bookings, payments will also be accepted on the day of your graduation at WITS Braamfontein Campus, room RS 228, from 3 hours before the start of your ceremony.

##### STEP 3

•Print your proof of payment. We require a **printed** copy upon collection of your graduation attire.

##### STEP 4

- When collecting please have your printed order form and payment confirmation with you.
- If **HIRING**, we require R300, in cash, as a security deposit upon collection. Hired attire must be returned immediately after the graduation, on the same day. Your R300 security deposit will be refunded upon return.
- If **PURCHASING** simply present your printed order form and payment confirmation on collection.

**PRICING:**

DESCRIPTION	HIRE PRICE	SALE PRICE
<b>CERTIFICATE &amp; DIPLOMA:</b> <i>Gown Only</i>	<b>R100</b>	<b>R700</b>
<b>BACHELORS SET:</b> <i>Gown &amp; Hood</i>	<b>R150</b>	<b>R1,020</b>
- Gown Only	R100	R700
- Hood Only	R90	R320
<b>HONOURS SET:</b> <i>Gown &amp; Hood</i>	<b>R160</b>	<b>R1,070</b>
- Gown Only	R100	R700
- Hood Only	R110	R370
<b>MASTERS SET:</b> <i>Gown &amp; Hood</i>	<b>R170</b>	<b>R1,120</b>
- Gown Only	R100	R700
- Hood Only	R130	R420
<b>PHD SET:</b> <i>Gown, Hood &amp; Bonnet</i>	<b>R270</b>	<b>R3,400</b>
- Gown Only	R120	R2,100
- Hood Only	R170	R580
- Bonnet Only	R110	R720
<b>DOCTORS SET:</b> <i>Gown, Hood &amp; Bonnet</i>	<b>R270</b>	<b>R3,420</b>
- Gown Only	R120	R2,100
- Hood Only	R170	R600
- Bonnet Only	R110	R720

Should you have any special requirements, example you require a hood from another university or college, please email [extras@houseofgraduates.co.za](mailto:extras@houseofgraduates.co.za) at least 2 weeks prior to your ceremony so we can assist!

**COURIER/ POSTAGE SERVICE: ONLY AVAILABLE WHEN PURCHASING:**

- A door-to-door courier service is available for R230 when purchasing graduation attire.
- The sale price and postage fee must be paid via EFT or FNB ATM deposit.
- Your payment confirmation, a CLEAR copy of your ID/ driver's license, and this completed order form are required before dispatch. These documents must be emailed to [dispatch@houseofgraduates.co.za](mailto:dispatch@houseofgraduates.co.za) at least **14 days before your graduation ceremony.**

**OUR BANKING DETAILS:**

- NB: If hiring, only pay your hire fee. **DO NOT** pay the R300 security into our account.

Bank: FNB | Account Holder: House of Grads | Account No: 621 299 777 68

Payment Reference: WITS + Your Date of Birth

You must have your **printed** payment confirmation with you when collecting

## COLLECTION & RETURN PROCESS WHEN HIRING:

- Collect your attire at the WITS Braamfontein Campus, room RS 228, from 3 hours before the start of your ceremony.
- In addition to the hire charge, we require R300 in cash as "security" upon collection. This R300 will be refunded when you return the attire. **DO NOT** pay the R300 security into our account.
- You **MUST** present your **printed** proof of payment and this order form when collecting the graduation attire.
- We stock all sizes and will assist with fitting when you collect your graduation attire.
- **RETURN PROCESS:**
  - Graduands must return hired attire, at the graduation venue, immediately after the ceremony. If not, a late return fee of R50 per day will be levied.



## COLLECTION PROCESS WHEN PURCHASING:

- Purchased attire must be collected:
  - At the graduation venue, from 3 hours before the start of your ceremony, or
  - Before your graduation date, at any of our stores.
- You **MUST** present your **printed** proof of payment and this order form when collecting the graduation attire.
- We stock all sizes and will assist with fitting when you collect your graduation attire.



## YOUR PERSONAL DETAILS:

Full Name: \_\_\_\_\_

Cell Number

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Email: \_\_\_\_\_

Student Number: \_\_\_\_\_

Which Faculty Did You Belong To? \_\_\_\_\_

Full Name of Degree Conferred: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Time of Graduation: \_\_\_\_\_

**TERMS & CONDITIONS FOR HIRE:** Hired academic attire must be returned at the Great Hall, room RS 228 immediately after the ceremony. If not, a late return fee of R50 per day will be levied. In the event of non-return, loss or damage, the full sale price will be charged.