



HOUSE OF GRADUATES

▶ **DBN:** 110 Umhlanga Rocks Drive, Durban North ▶ **PTA:** 1166 Francis Baard Street, Hatfield, Pretoria

▶ **CPT:** Unit 7A Nobel Park Shopping Centre, Avondstil

▶ **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00 ▶ **WHATSAPP:** 076 675 7799

▶ **NATIONAL CALL CENTRE:** 031 301 8015

✉ unisa@houseofgraduates.co.za

UNISA

ORDER FORM FOR GRADUATION ATTIRE: 2025

Dear Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **APPROVED PROVIDER** of graduation attire on this memorable occasion. Please read all the information provided on this order form carefully.

HIRE PROCESS & PURCHASING PROCESS:

STEP 1

- Print this order form and complete the personal details section below. We require this hard copy upon collection of your graduation attire.

STEP 2

- Pay your hire or purchase fee **BEFORE** your graduation.
- Refer to our pricing on page 4 of this order form. Take advantage of our **EARLY BIRD** specials by paying at least **7 DAYS BEFORE the date of your ceremony**.
- **NB: Graduands residing outside of RSA:**
 - Must pay on collection i.e. do NOT pay in advance via EFT.
 - Must provide a hard copy of their travel itinerary to qualify for our early bird pricing.

STEP 3

- Print your proof of payment. We require this hard copy upon collection of your graduation attire.

STEP 4

- When collecting please have your printed order form and payment confirmation with you.
- If **HIRING**, we require R300, in cash, as a security deposit upon collection. Hired attire must be returned immediately after the graduation, on the same day. Your R300 security deposit will be refunded to you upon return.
- If **PURCHASING** simply present your printed order form and payment confirmation on collection.

NB: HOUSE OF GRADUATES IS YOUR APPROVED PROVIDER OF GRADUATION ATTIRE

YOU WILL FIND US INSIDE THE GRADUATION VENUE, NEVER ON THE STREET OUTSIDE THE VENUE

PRICING:**Early Bird
SPECIAL**

To qualify for our **EARLY BIRD PRICING**, you must pay for your attire at least **7 DAYS BEFORE YOUR GRADUATION**.

E.g. If your graduation is on Friday, 7 June you must make payment on or before Friday, 31 May.

The **NORMAL PRICE** will apply to graduates who:

- Pay on the day of graduation.
- Miss the payment deadline for the early bird special.

HIRE PRICES		
DESCRIPTION	EARLY BIRD PRICE	NORMAL PRICE
DIPLOMA SET: GOWN & NECKBAND	R260	R290
- Gown Only	R170	R200
- Neckband Only	R170	R200
BACHELORS: GOWN, HOOD WITH NO CORD & CAP	R290	R320
BACHELORS: GOWN, HOOD WITH 1 CORD & CAP	R290	R320
- Gown Only	R170	R200
- Hood With No Cord Only	R170	R200
- Hood With 1 Cord Only	R170	R200
- Cap Only	R100	R130
HONOURS: GOWN, HOOD WITH 1 CORD & CAP	R290	R320
HONOURS: GOWN, HOOD WITH 2 CORDS & CAP	R290	R320
- Gown Only	R170	R200
- Hood With 1 Cord Only	R170	R200
- Hood With 2 Cords Only	R170	R200
- Cap Only	R100	R130
MASTERS: GOWN, HOOD & CAP	R370	R400
- Gown Only	R170	R200
- Hood Only	R210	R240
- Cap Only	R100	R130
DOCTORAL: GOWN, HOOD & CAP	R570	R600
- Gown Only	R440	R470
- Hood Only	R370	R400
- Cap Only	R370	R400
PURCHASE PRICES		
DESCRIPTION	EARLY BIRD PRICE	NORMAL PRICE
DIPLOMA SET: GOWN & NECKBAND	R1 340	R1 590
BACHELORS SET: GOWN, HOOD WITH NO CORD & CAP	R1 740	R2 080
BACHELORS SET: GOWN, HOOD WITH 1 CORD & CAP	R1 750	R2 160
HONOURS SET: GOWN, HOOD WITH 1 CORD & CAP	R1 750	R2 160
HONOURS SET: GOWN, HOOD WITH 2 CORDS & CAP	R1 860	R2 170
MASTERS SET: GOWN, HOOD & CAP	R1 930	R2 270
DOCTORAL SET: GOWN, HOOD & CAP	R5 000	R6 900
INDIVIDUAL ITEMS:		
- Black Gown Only For Diploma, Bachelors, Honours & Masters	R990	R1 200
- Black Cap Only For Bachelors, Honours & Masters	R350	R380
- Diploma Neckband Only	R350	R390
- Bachelors Hood Only	R400	R500
- Bachelors Hood With 1 Cord Only	R450	R580
- Honours Hood Only	R450	R580
- Honours Hood With 2 Cords Only	R480	R590
- Masters Hood Only	R550	R690
- Doctoral Gown Only	R3 000	R4 400
- Doctoral Hood Only	R850	R1 050
- Doctoral Bonnet Only	R1 150	R1 450

COLLECTION & RETURN PROCESS WHEN HIRING:

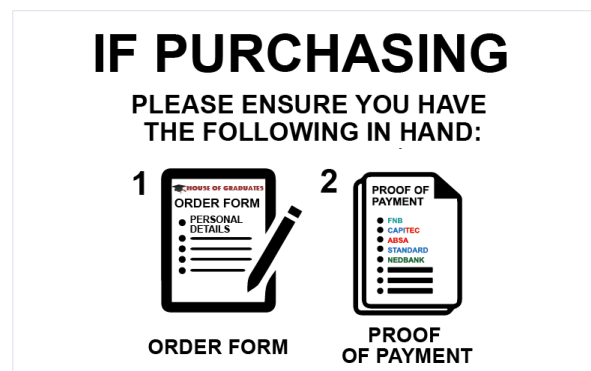
- Collect your attire at the graduation venue, from 3 hours before the start of your ceremony.
- In addition to the hire charge, we require R300 in cash as "security" upon collection. This R300 will be refunded when you return the attire. **DO NOT** pay the R300 security into our account. **A penalty fee will apply should you not follow this procedure.**
- You MUST present your original proof of payment and this order form when collecting the graduation attire. If not, you will be required to pay again.
 - We stock all sizes and will assist with fitting upon collection of your graduation attire.



- **RETURN PROCESS:**
 - Graduands must return the graduation attire, at the graduation venue, immediately after the ceremony. If not, a late return fee of R100 per day will be levied.

COLLECTION PROCEDURE WHEN PURCHASING:

- Purchased attire must be collected:
 - At the graduation venue, from 3 hours before the start of your ceremony, or
 - Before your graduation date, at any of our stores.
- You MUST present your original proof of payment and this order form when collecting the graduation attire. If not, you will be required to pay again.
- We stock all sizes and will assist with fitting upon collection of your graduation attire.



COURIER/ POSTAGE SERVICE: ONLY AVAILABLE WHEN PURCHASING

- A door-to-door courier service is available for R350 when purchasing graduation attire.
- The sale fee and postage fee must be paid via EFT or FNB ATM deposit.
- Your payment confirmation, a CLEAR copy of your ID/ driver's license, and this completed order form is required before dispatch. These documents must be emailed to dispatch@houseofgraduates.co.za at least **14 days before your graduation ceremony.**

If you are **PURCHASING & REQUIRE POSTAGE** kindly complete the following:

Height (Head to toe): _____

Pants or Dress Size: _____

FOR DOCTORAL GRADUANDS ONLY: Head Measurement (Around your head, above your ears): _____



X Small	52-53cm
Small	53-55cm
Medium	55-56cm
Large	56-58cm
X Large	58-60cm
XX Large	60-62cm

OUR BANKING DETAILS:

- NB: If hiring, only pay your hire fee. **DO NOT** pay the R300 security into our account.

Bank: FNB | Account Holder: House of Grads | Account No: 621 299 777 68 | Branch Code: 250 655
 Payment Reference: UNISA + Your Date of Birth

NB: You must have your hard copy/ printed payment confirmation with you when collecting. If not, you will be required to pay again.

YOUR PERSONAL DETAILS:

Full Name: _____

Cell Number

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Address: _____

Email: _____

Which College Did You Belong To? E.g. or College of Education, or College of Human Sciences, etc? _____

Full Name of Degree Conferred. You Must Be Specific E.g. BCom or BSc(AES) or BA(Cur), or BEd, etc: _____

Date & Time of Graduation: _____

Should you have any special requirements, example you require a hood from another university or college, please email extras@houseofgraduates.co.za at least 2 weeks prior to your ceremony so we can assist!

TERMS & CONDITIONS FOR HIRE:

- Hired academic attire must be returned immediately after your photographs, on the same day. If not, late return fee of R100 per day will be levied.
- Should hired attire not be returned, House of Graduates a recovery fee of R2,500 will be applied.
- Loss or damage will result in the full cost being charged.

*Signature to acknowledge the above T's & C's.