



# HOUSE OF GRADUATES

UKZN, Effective  
12/02/2025

▶ **DBN:** 110 Umhlanga Rocks Drive, Durban North      ▶ **PTA:** 1166 Francis Baard Street, Hatfield, Pretoria

▶ **CPT:** Unit 7A Nobel Park Shopping Centre, Avondstil

▶ **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00      ▶ **WHATSAPP:** 072 705 2824

▶ **NATIONAL CALL CENTRE:** 031 301 8015

✉ [ukzn@houseofgraduates.co.za](mailto:ukzn@houseofgraduates.co.za)

## UNIVERSITY OF KWAZULU-NATAL

### ORDER FORM FOR GRADUATION ATTIRE: 2025

Dear Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **OFFICIAL PROVIDER** of graduation attire on this memorable occasion.

**GRADUATES MUST WEAR UKZN'S OFFICIAL GRADUATION ATTIRE.** Your graduation hoods and university faculty colours will be checked before you enter the ceremony.

#### HIRE PROCESS & PURCHASING PROCESS:

##### STEP 1

•Print this order form and complete the personal details section below. We require this hard copy upon collection of your graduation attire.

##### STEP 2

•Pay your hire or purchase fee **BEFORE** your graduation via EFT or ATM deposit. Our banking details are on the next page.

•To cater for late bookings, payments will also be accepted on the day of your ceremony at UKZN's graduation venue, from 3 hours before the start of your ceremony.

##### STEP 3

•Print your proof of payment. We require a **printed** copy upon collection of your graduation attire.

##### STEP 4

•When collecting please have your printed order form and payment confirmation with you.

•If **HIRING**, we require R300, in cash, as a security deposit upon collection. Hired attire must be returned immediately after the graduation, on the same day. Your R300 security deposit will be refunded upon return.

•If **PURCHASING** simply present your printed order form and payment confirmation on collection.

**PRICING:**

DESCRIPTION	HIRE PRICE	SALE PRICE
<b>CERTIFICATE &amp; DIPLOMA: Gown &amp; Sash</b>	<b>R180</b>	<b>R1,030</b>
- Gown Only	R100	R780
- Sash Only	R80	R250
<b>BACHELORS: Gown, Hood &amp; Cap</b>	<b>R230</b>	<b>R1,490</b>
- Gown Only	R100	R780
- Hood Only	R80	R420
- Cap Only	R60	R290
<b>HONOURS &amp; POST-GRADUATE: Gown, Hood &amp; Cap</b>	<b>R230</b>	<b>R1,520</b>
- Gown Only	R100	R780
- Hood Only	R80	R450
- Cap Only	R60	R290
<b>MASTERS: Gown, Hood &amp; Cap</b>	<b>R250</b>	<b>R1,570</b>
- Gown Only	R100	R780
- Hood Only	R90	R500
- Cap Only	R60	R290
<b>DOCTORAL DEGREE: Gown, Hood &amp; Bonnet</b>	<b>R390</b>	<b>R3,550</b>
- Gown Only	R190	R2,030
- Hood Only	R100	R670
- Bonnet Only	R100	R850
<b>SENIOR DOCTORAL DEGREE: Gown, Hood &amp; Bonnet</b>	<b>R390</b>	<b>R3,550</b>
- Gown Only	R190	R2,030
- Hood Only	R100	R670
- Bonnet Only	R100	R850

Should you have any special requirements, example you require a hood from another university or college, please email [extras@houseofgraduates.co.za](mailto:extras@houseofgraduates.co.za) at least 2 weeks prior to your ceremony so we can assist!

**COURIER/ POSTAGE SERVICE: ONLY AVAILABLE WHEN PURCHASING:**

- A door-to-door courier service is available for R350 when purchasing graduation attire.
- The sale price and postage fee must be paid via EFT or FNB ATM deposit.
- Your payment confirmation, a CLEAR copy of your ID/ driver's license, and this completed order form are required before dispatch. These documents must be emailed to [dispatch@houseofgraduates.co.za](mailto:dispatch@houseofgraduates.co.za) at least **14 days before your graduation ceremony.**

**OUR BANKING DETAILS:**

- NB: If hiring, only pay your hire fee. **DO NOT** pay the R300 security into our account.

Bank: FNB | Account Holder: House of Grads | Account No: 621 299 777 68

Payment Reference: UKZN + Your Date of Birth

You must have your **printed** payment confirmation with you when collecting. If not, you will be required to pay again.

**COLLECTION & RETURN PROCESS WHEN HIRING:**

- Collect your attire at the graduation venue from 3 hours before the start of your ceremony.
- In addition to the hire charge, we require R300 in cash as "security" upon collection. This R300 will be refunded when you return the attire. **DO NOT** pay the R300 security into our account. **A penalty fee of R15 will be charged should you not follow this procedure.**
- You **MUST** present your **printed** proof of payment and this order form when collecting the graduation attire. If not, you will be required to pay again.
- We stock all sizes and will assist with fitting when you collect your graduation attire.
  
- **RETURN PROCESS:**
  - Graduands must return hired attire, at the graduation venue, immediately after the ceremony. If not, a late return fee of R100 per day will be levied.



**COLLECTION PROCESS WHEN PURCHASING:**

- Purchased attire must be collected:
  - At the graduation venue, from 3 hours before the start of your ceremony, or
  - Before your graduation date, at any of our stores.
- You **MUST** present your **printed** proof of payment and this order form when collecting the graduation attire. If not, you will be required to pay again.
- We stock all sizes and will assist with fitting when you collect your graduation attire.



**YOUR PERSONAL DETAILS:**

Full Name: \_\_\_\_\_

Cell Number 

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Email: \_\_\_\_\_

Student Number: \_\_\_\_\_

Which Faculty Did You Belong To? \_\_\_\_\_

Full Name of Degree Conferred: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Time of Graduation: \_\_\_\_\_

**TERMS & CONDITIONS FOR HIRE:** Hired academic attire must be returned at the graduation venue immediately after the ceremony. If not, a late return fee of R100 per day will be charged. Should hired attire not be returned, a recovery fee of R2,000 will be charged. In the event of loss or damage, the full sale price will be charged.